

Staff Meeting 5<sup>th</sup> May 2021

The Staff meeting for the month of May 2021, was conducted through Google Meet on the 5<sup>th</sup> of May, 2021 at 3 pm.

The Principal welcomed the staff and asked about the progress of Project work of the TY students. He said that the Guides have to submit the final report by the 15<sup>th</sup> of May 2021 as per Goa University Circular. Dr. Fatima requested for extension of the submission date up to 20<sup>th</sup> May, 2021. Principal said that the University has to be informed about it.

Speaking about the entry of attendance on the IAIMS portal the Principal said that some of the teachers had not entered details of all the lectures engaged and added that a hard copy of the lectures has to be maintained. He further mentioned that Prof. Mahadev was informed about the difficulties faced by the faculty with regards to the portal. Dr. Elizabeth enquired about the issue that she had raised about the entry of personal details on the portal. She mentioned that when she reported about it, she was given a ticket but no further action was taken on it. Dr. Elizabeth added that it is also difficult to enter the ISSN number of the paper publications on the portal. The Principal asked her to discuss about the issues with Dr. Kisan, IAIMS College Coordinator.

With regards to the End Semester Examination, the Principal said that he had not received any notification from the University. But he added that we ought to be prepared for it. Ms. Shirley enquired about the practical exams for her paper. Dr. Kisan said that he had not decided about the conducting practicals for his paper. Dr. Monica said that she had announced about the practicals for her paper (to be conducted on Google Meet) in the FY classes as it would take a longer time than usual, due to the difficult circumstances.

Dr. Rohita enquired about the contract of the Contract-Basis teachers. The Principal replied that it is till the end of even Semester.

The Principal informed that the College premises may be taken by the Government as a vaccine centre. He also mentioned that Government Doctors are requesting the names of the volunteers at centres. Principal asked the eligible faculty members to take their vaccination.

The meeting ended at 3.30 pm.

  
(Prof. Gajanan V. Madiwal)  
Principal  
**PRINCIPAL**  
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